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| Job Title: | **Weatherization Crew Member** |
| Department: | **Community Services** |
| Reports to: | **Crew Leader, Program Manager, Community Services Director** |
| Grade: | **BP** |
| Supervises: | **N/A** |
| FLSA Status: |  |
| Prepared by: | **Lisa Ritter** |
| Date: | **October 25, 2018** |
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| Purpose:  As a member of the Weatherization crew, assist the crew and program staff in achieving the production goals at/or exceeding the standards as set by the NREL Standard Work Specifications. | |
| Essential functions:   * Provides direct assistance to the Crew Leader in the installation of all required Weatherization measures. * Provides assistance when not in the field to other program and agency staff as directed by the Program Manager. | |
| Position Objectives:   * Learn and develop the necessary skills to be able to install all measures properly and efficiently. | |
| **Measured by:**   * Evaluation of work performance by Crew Leader and Program Manager. | |
| **Minimum Education:**   * High School graduate | |
| **Minimum Experience:**   * Basic carpentry skills and ability to operate basic power tools. | |
| **Essential Abilities:**   * A commitment to the NMCAA philosophy and mission. * Ability to maintain confidentiality. * Ability to interact positively with co-workers and clients in a non-judgmental, tactful and courteous manner. * Ability to suggest innovative approaches in completing job responsibilities. * Ability to work openly and cooperatively as a team member. * Ability to perform physical tasks to carry out specific job duties. | |
| **Minimum Skills Required:**   * Ability to read work orders and specifications. * Clean driving record. * Basic carpentry skills; use of portable power tools. | |
| **Minimum Physical Expectations:**   * Must be able to climb ladders. * Must be able to crawl in tight spaces. * Must be able to lift 40lbs. | |
| **Minimum Environmental Expectations:**   * Must be willing to work in all types of weather. * Must be willing to work in tight and dirty spaces. | |