 **Only use arrow down/up keys to navigate. Do not use tab key.**

**dhs-1929, central registry clearance request**

Michigan Department of Health and Human Services

(Revised 11-22a)

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| **Copy Photo ID Here****or****Attach a Separate Page** |

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**section 1 – information on person being cleared**

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| --- | --- | --- |
| Name, (First, Middle, Last) | Signature Required for Individual Being Cleared | Date |

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| --- | --- | --- |
| Maiden Name, Aliases, also known as (A.K.A) | Social Security Number | Date of Birth |

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| --- | --- | --- | --- |
| Address | City | State | Zip Code |

|  |  |
| --- | --- |
| Phone Number | Email |

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| --- |
| [ ]  I am completing this for myself.[ ]  I would like to pick up my results in  County (For Michigan Residents Only). |

**SECTION 2 – REQUESTER INFORMATION**

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| Check Appropriate Box[ ]  Employer[ ]  Volunteer Agency[ ]  Adoption/Foster Care Home Screening[ ]  Court/Law Enforcement/Department of Corrections/Prosecuting Attorney[ ]  Child Caring Institution[ ]  Other  |

|  |  |
| --- | --- |
| Name of Agency or Organization | Name of Requester |

|  |  |  |  |
| --- | --- | --- | --- |
| Address | City | State | Zip Code |

|  |  |  |
| --- | --- | --- |
| Email | Fax | Phone Number |

**(Do not type beyond this point)**

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| Effective November 1, 2022, only confirmed cases of methamphetamine production, confirmed serious abuse or neglect, confirmed sexual abuse, or confirmed sexual exploitation will be classified as a central registry case in Michigan. Individuals may have child welfare history that previously resulted in central registry placement, but that would no longer meet the criteria. In addition, select criminal convictions involving children will result in placement on central registry.This clearance does not identify individuals with child abuse/neglect history who did not meet the new central registry requirements as noted above or history in other states, territories, or tribal trust land.With your signature, you are authorizing agencies to receive notice of all placements on central registry as allowable by Child Protection Law (MCL 722.627-722.627j). |
| The confidentiality of central registry information is protected by Sections 7 through 7j of the Michigan Child Protection Law (MCL 722.627-722.627j). Anyone who violates this protection is guilty of a misdemeanor and is civilly liable for damages. |

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| The Michigan Department of Health and Human Services will not exclude from participation in, deny benefits of, or discriminate against any individual or group because of race, sex, religion, age, national origin, color, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person’s eligibility. |

**INSTRUCTIONS FOR FILLING OUT THE DHS-1929**

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| **Michigan residents requesting clearance on themselves** (You must possess a Michigan identification) Complete section one and sign the form in the box provided. Include a copy of your Michigan picture identification (driver's license or passport are most acceptable). Please NOTE, the results will only be sent to the address on your picture identification. Submit your DHS-1929 form with identification to MDHHS for processing. See the attached list for MDHHS county office locations and contact numbers. |
| **Michigan agencies, courts, schools, preschool. daycare providers, employers, and volunteer agencies** The person being cleared completes section one, signs the form, and adds a copy of their picture identification (driver's license or passport are most acceptable). The requester completes section two with name of agency, name of requester, address, phone, email, and fax number. Submit the DHS-1929 with identification to MDHHS for processing. See the attached list for MDHHS county office locations and contact numbers. |
| **Individuals outside of Michigan** For out of state Individuals requesting clearance on themselves, complete section one and sign the form. Include a copy of your state picture identification (driver's license or passport are most acceptable). Please NOTE, the results will only be sent to the address on your picture identification. Submit your request to Michigan Department of Health and Human Services fax 517-763-0280. |
| **Agencies, schools, preschool. daycare providers, employers, and volunteer agencies outside of Michigan** For out of state agencies, the person being cleared completes section one, signs the form, and adds a copy of their state picture identification (driver's license or passport are most acceptable). The requester completes section two with name of agency, name of requester, address, phone, email, and fax number. Submit your request to Michigan Department of Health and Human Services fax 517-763-0280. |
| **Out-of-State Adoption and Foster Home Screening** Please access our website at [www.michigan.gov/mdhhs](https://www.michigan.gov/mdhhs/adult-child-serv/abuse-neglect/accordion/how-do-i/central-registry-clearance-requests#Section_1) and follow the instructions for submitting an outstate request for adoption and foster home screening. To submit a central registry request or for questions, email: MDHHS-DCWL-OSCR@michigan.gov. |
| **Michigan Camp Volunteers and Employees (All Types)** Please contact the Department of Licensing and Regulatory Affairs, Bureau of Community Health Systems at 866-685-0006 or [www.michigan.gov/lara](http://www.michigan.gov/lara). Submit completed form BCHS-camp 001 (Rev 1/16) to the address on the form. |
| Outstate government agencies requesting information, please access our website at [www.michigan.gov/mdhhs](http://www.michigan.gov/mdhhs) follow the links to child abuse and neglect or call 517-241-9794. |
| Upon written request, the department may provide confirmation of central registry placement to an individual, office, or agency authorized to receive it. |

| **County** | **Address** | **Phone** | **Fax** |
| --- | --- | --- | --- |
| Alcona | 410 E. Main St. Harrisville MI 48740 | 989-724-9000 | 989-362-6629 |
| Alger | 234 W. Baraga Ave, Marquette 49855 (Courthouse Annex) | 906-628-7002 | 906-387-4710 |
| Allegan | 3255 122nd., Ste. 300 Allegan, MI 49010 | 269-673-7700 | 269-673-7795 |
| Alpena | 600 Walnut St., Alpena MI 49707 | 989-354-7200 | 989-354-7242 |
| Antrim | 203 E. Cayuga St., PO Box 316, Bellaire, MI 49615 | 231-533-8664 | 231-533-8740 |
| Arenac | 3709 Deep River Rd., Standish, MI 48658 | 989-846-5500 | 989-846-4365 |
| Baraga | 108 Main St., PO Box 10, Baraga, MI 49908 | 906-353-4700 | 906-353-8415 |
| Barry | 430 Barfield Dr., Hastings, MI 49058 | 269-948-3200 | 269-948-4101 |
| Bay | 1399 W. Center Rd., Essexville, MI 48732 | 989-895-2100 | 989-895-2494 |
| Benzie | 448 Court Plaza Govt. Ctr., PO Box 114, Beulah, MI 49617 | 231-882-1330 | 231-882-9078 |
| Berrien | 401 Eighth St., PO Box 1407, Benton Harbor, MI 49023 | 269-934-2000 | 269-934-2115 |
| Branch | 388 Keith Wilhelm Dr., Coldwater, MI 49036 | 517-279-4200 | 517-278-5346 |
| Calhoun | 190 E. Michigan Ave., PO Box 490, Battle Creek, MI 49016 | 269-966-1284 | 269-966-2837 |
| Cass | 325 M-62, Cassopolis, MI 49031 | 269-445-0200 | 269-445-0298 |
| Charlevoix | 2229 Summit Park Dr., Petoskey, MI 49770 | 231-348-1600 | 231-347-6211 |
| Cheboygan | 827 S. Huron St., Cheboygan, MI 49721 | 231-627-8500 | 231-627-8546 |
| Chippewa | 463 East 3 Mile Rd., Sault Ste. Marie, MI 49783 | 906-635-4100 | 906-635-4173 |
| Clare | 725 Richard Dr., Harrison, MI 48625 | 989-539-4260 | 989-539-4200 |
| Clinton | 105 W. Tolles Rd., St. Johns, MI 48879 | 989-224-5500 | 989-224-3896 |
| Crawford | 230 Huron Grayling, MI 49738 | 989-348-7691 | 989-348-2838 |
| Delta | 305 Ludington St., Escanaba, MI 49829 | 906-786-5394 | 906-786-5350 |
| Dickinson | 1401 Carpenter Ave. Ste. A, Iron Mountain, MI 49801 | 906-779-4100 | 906-774-2775 |
| Eaton | 1050 Independence Blvd., Charlotte, MI 48813 | 517-543-0860 | 517-543-2125 |
| Emmet | 2229 Summit Park Dr., Petoskey, MI 49770 | 231-348-1600 | 231-347-6211 |
| Genesee | 125 E. Union St., PO Box 1628, Flint, MI 48501 | 810-760-2550 | 810-760-2745 |
| Gladwin | 675 E. Cedar Ave., Gladwin, MI 48624 | 989-426-3300 | 989-426-3353 |
| Gogebic | 301 E. Lead St., Bessemer, MI 49911 | 906-663-6200 | 906-663-6230 |
| Gd Traverse | 701 S. Elmwood Ste.19, Traverse City, MI 49684 | 231-941-3900 | 231-941-0037 |
| Gratiot | 201 Commerce Dr., Ithaca, MI 48847 | 989-875-5181 | 989-875-2811 |
| Hillsdale | 40 Care Dr., Hillsdale, MI 49242 | 517-439-2200 | 517-439-0015 |
| Houghton | 47420 State Hwy. M-26 Ste. 62, Houghton, MI 49931 | 906-482-0500 | 906-487-7726 |
| Huron | 1911 Sand Beach Rd., Bad Axe, MI 48413 | 989-269-9201 | 989-269-9875 |
| Ingham | 5303 S. Cedar St., Lansing, MI 48911 | 517-887-9400 | 517-887-9500 |
| Ionia | 920 E. Lincoln, Ionia, MI 48846 | 616-527-5200 | 616-527-1849 |
| Iosco | 2145 E. Huron Rd., East Tawas, MI 48730 | 989-362-0300 | 989-362-6629 |
| Iron | 337 Brady Ave., PO Box 250, Caspian, MI 49915 | 906-265-9958 | 906-265-6390 |
| Isabella | 1919 Parkland Dr., Mt. Pleasant, MI 48858 | 989-772-8400 | 989-772-8460 |
| Jackson | 301 E. Louis Glick Hwy., Jackson, MI 49201 | 517-780-7400 | 517-780-7160 |
| Kalamazoo | 427 E. Alcott St., Kalamazoo, MI 49001 | 269-337-4900 | 269-337-5179 |
| Kalkaska | 503 North Birch St., Kalkaska, MI 49646 | 231-258-1200 | 231-258-4482 |
| Kent | 121 MLK Jr. St. SE, Ste. 200, Grand Rapids, MI 49507 | 616-248-1000 | 616-248-1059 |
| Keweenaw | 3616 Highway US-41, PO Box 351, Mohawk, MI 49950 | 906-337-3302 | 906-337-1131 |
| Lake | 5653 S. M-37, Baldwin, MI 49304 | 231-745-8159 | 231-745-2930 |
| Lapeer | 1505 Suncrest Dr., Lapeer, MI 48446 | 810-667-0800 | 810-667-0795 |
| Leelanau | 701 S. Elmwood Ste. 19, Traverse City, MI 49684 | 231-941-3900 | 231-941-0037 |
| Lenawee | 1040 S. Winter St. Ste. 3013, Adrian, MI 49221 | 517-264-6300 | 517-264-6357 |
| Livingston | 2300 E. Grand River Ste. 1, Howell, MI 48843 | 517-548-0200 | 517-548-0298 |
| Luce | 500 W. McMillan, Newberry, MI 49868 | 906-293-5144 | 906-293-3857 |
| Mackinac | 199 Ferry Lane, Saint Ignace, MI 49781 | 906-643-9550 | 906-643-7467 |
| Macomb | 44777 North Gratiot, Ste A, Clinton Township, MI 48036 | 586-469-7700 | 586-346-9888 |
| Macomb | 13041 E. 10 Mile Rd. Warren, MI 48089 | 586-427-0600 | 586-427-0668 |
| Macomb | 41227 Mound Rd. Ste. A, Sterling Heights, MI 48314 | 586-254-1500 | 586-254-8029 |
| Manistee | 1672 US 31 South, Manistee, MI 49660 | 231-723-8375 | 231-398-2106 |
| Marquette | Courthouse Annex, 234 W. Baraga Ave., Marquette, MI 49855 | 906-228-9691 | 906-228-3393 |
| Mason | 915 Diana St., Ludington, MI 49431 | 231-845-7391 | 231-843-1430 |
| Mecosta | 800 Water Tower Rd., Big Rapids, MI 49307 | 231-796-4300 | 231-796-0799 |
| Menominee | 2612 10th St., Menominee, MI 49858 | 906-863-9965 | 906-863-7426 |
| Midland | 1509 Washington, Ste. A, Midland, MI 48641 | 989-835-7040 | 989-835-7597 |
| Missaukee | 10641 W. Watergate Rd., Cadillac, MI 49601 | 231-779-4500 | 231-779-4507 |
| Monroe | 903 S. Telegraph, Ste. A, Monroe, MI 48161 | 734-243-7200 | 734-243-1660 |
| Montcalm | 609 N. State, PO Box 278, Stanton, MI 48888 | 989-831-8400 | 989-831-8496 |
| Montmorency | 13210 M-33, Atlanta, MI 49709 | 989-785-4218 | 989-785-2302 |
| Muskegon | 2700 Baker St., PO Box 4290, Muskegon Heights, MI 49444 | 231-733-3700 | 231-733-3872 |
| Newaygo | 1018 Newell, PO Box 640, White Cloud, MI 49349 | 231-689-5500 | 231-689-5586 |
| Oakland | 51111 Woodward Ave., Pontiac, MI 48342 | 248-975-5700 | 248-975-5550 |
| Oceana | 4081 W. Polk Rd., Hart, MI 49420 | 231-873-7251 | 231-873-3803 |
| Ogemaw | 444 E. Houghton Ave., West Branch, MI 48661 | 989-345-5135 | 989-345-4688 |
| Ontonagon | 408 Cooper St., Ste. B, Ontonagon, MI 49953 | 906-813-7006 | 906-884-6323 |
| Osceola | 800 Water Tower Rd., Big Rapids, MI 49307 | 231-796-4300 | 231-796-0799 |
| Oscoda | 200 W. Fifth St., Mio, MI 48647 | 989-826-4000 | 989-826-3961 |
| Otsego | 931 S. Otsego Ave., Gaylord, MI 49735 | 989-732-1702 | 989-732-8715 |
| Ottawa | 12185 James St. Ste. 200, Holland, MI 49424 | 616-394-7200 | 616-395-5526 |
| Presque Isle | 164 N. Fourth St., Rogers City, MI 49779 | 989-734-2108 | 989-734-2767 |
| Roscommon | 715 S. Loxley Rd., Houghton Lake, MI 48629 | 989-366-2300 | 989-366-2304 |
| Saginaw | 411 E. Genesee, PO Box 5070, Saginaw, MI 48605 | 989-758-1100 | 989-758-1485 |
| St. Clair | 220 Fort St., Port Huron, MI 48060 | 810-966-2000 | 810-966-2025 |
| St. Joseph | 692 E. Main St., Centreville, MI 49032 | 269-467-1200 | 269-467-1229 |
| Sanilac | 515 S. Sandusky Rd., Sandusky, MI 48471 | 810-648-4420 | 810-648-4432 |
| Schoolcraft | 300 Walnut St., Manistique, MI 49854 | 906-341-2114 | 906-341-2110 |
| Shiawassee | 1720 E. Main St. Ste. 1, Owosso, MI 48867 | 989-725-3200 | 989-725-3308 |
| Tuscola | 1365 Cleaver Rd., Caro, MI 48723 | 989-673-9100 | 989-673-9209 |
| Van Buren | 57150 CR 681, Hartford, MI 49057 | 269-621-2800 | 269-621-2927 |
| Washtenaw | 22 Center St., Ypsilanti, MI 48198 | 734-481-2000 | 734-481-8386 |
| Wayne North | 8625 Greenfield, Detroit MI 48228 | 313-852-1700 | 313-852-1891 |
| Wayne South | 1801 E. Canfield Detroit, MI 48207 | 313-578-5500 | 313-578-5392 |
| Wayne West | 27540 Michigan Ave., Inkster, MI 48141 | 313-931-6385 | 313-931-6439 |
| All Wayne | Visit www.michigan.gov/mdhhs for all offices |  |  |
| Wexford | 10641 W. Watergate Rd., Cadillac, MI 49601 | 231-779-4500 | 231-779-4507 |
| Outstate | PO Box 30037, Ste. 510, Lansing, MI 48909-7537 | 517-373-6028 | 517-763-0280 |

**End of form**